



# Complete BIMAS Standard Assessment Online

(for Raters with a BIMAS Online User Account)



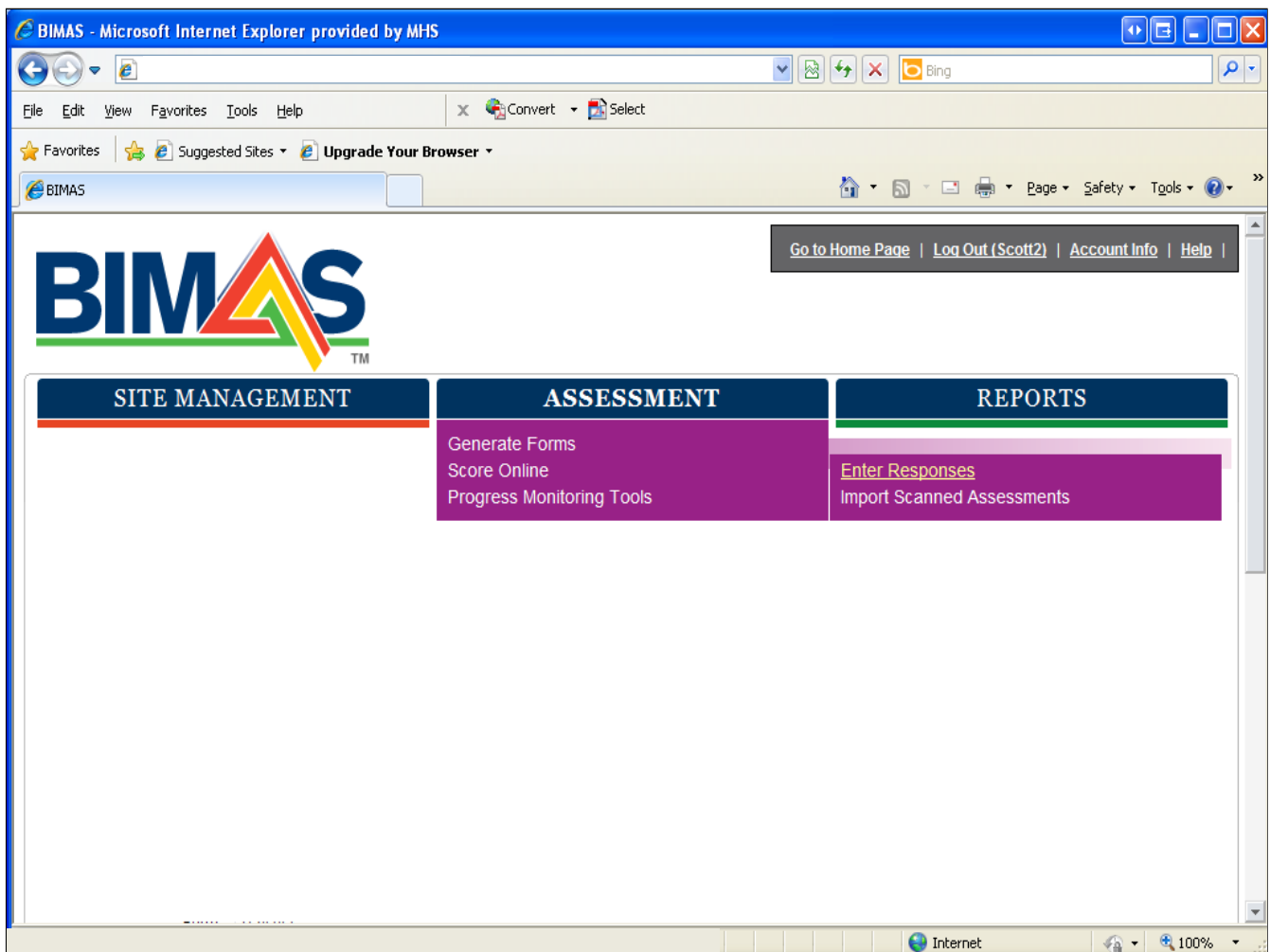
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In Canada, 3770 Victoria Park Avenue, Toronto, ON M2H 3M6



## Complete BIMAS Standard Assessment Online

To begin the online assessment:

1. Click **Assessment**.
2. Select **Score Online**.
3. Select **Enter Responses**.

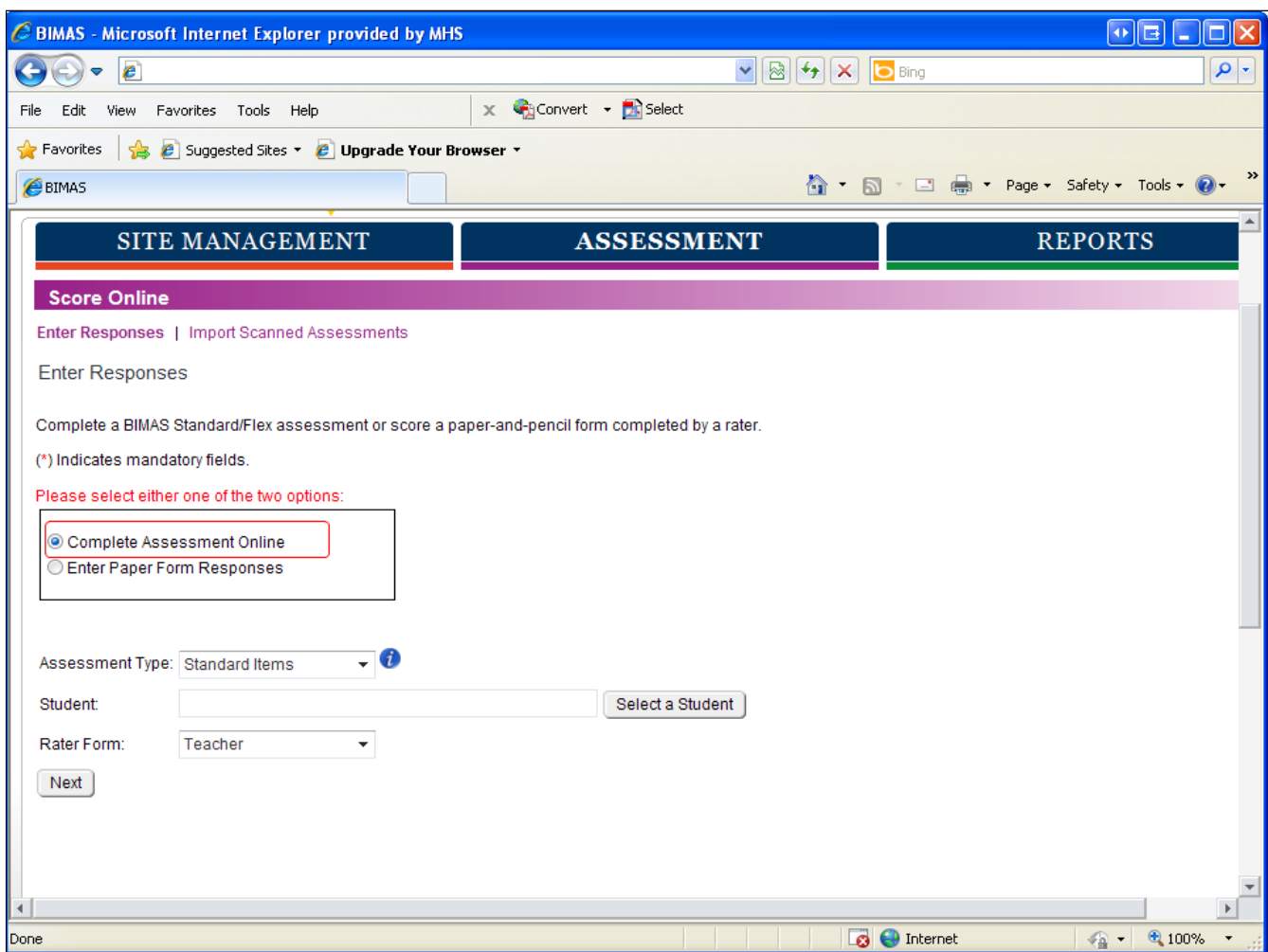


There are two ways to Enter Responses:

1. Option 1: Complete Assessment Online
2. Option 2: Enter Paper Form Responses

If you are not entering already-completed responses from a paper form, select **Complete Assessment Online**.

For instructions on how to enter completed BIMAS Standard paper form responses, consult the *Enter BIMAS Standard Paper Form Responses* help file.



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BIMAS

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**SITE MANAGEMENT** **ASSESSMENT** **REPORTS**

**Score Online**

[Enter Responses](#) | [Import Scanned Assessments](#)

Enter Responses

Complete a BIMAS Standard/Flex assessment or score a paper-and-pencil form completed by a rater.

(\*) Indicates mandatory fields.

Please select either one of the two options:

Complete Assessment Online

Enter Paper Form Responses

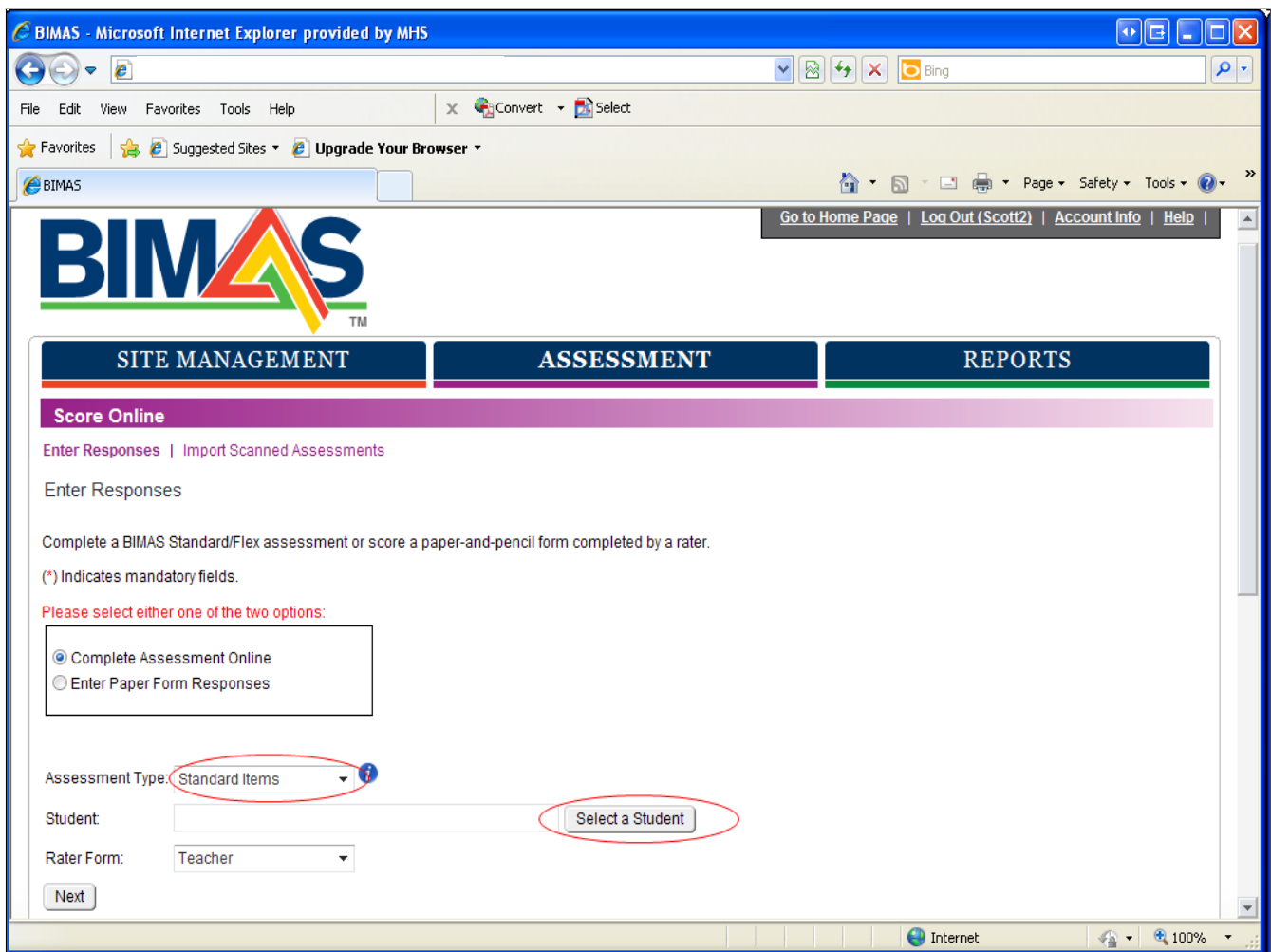
Assessment Type: Standard Items ⓘ

Student:

Rater Form: Teacher

Done Internet 100%

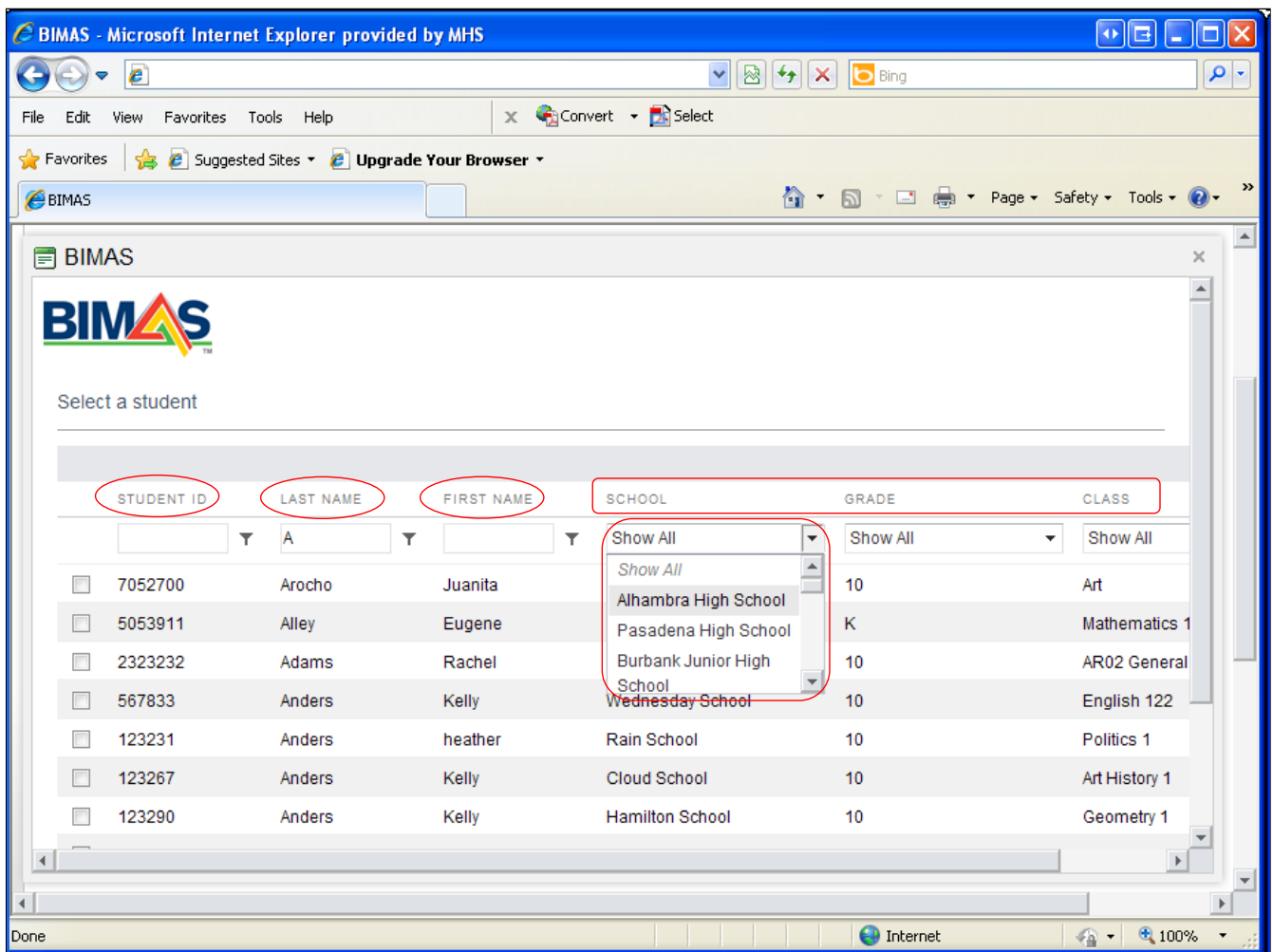
1. Click the **Assessment Type** drop-down menu and select **Standard Items**. (If you want information on Flex Items, consult the help file, *Enter Individual Flex Form Responses for Online Scoring*.)
2. Click **Select a Student**.



The **Select a Student** window appears with a list of students to choose from. The list may be long, so you can search for a student by entering any of the following information in the appropriate search fields, and pressing **Enter**.

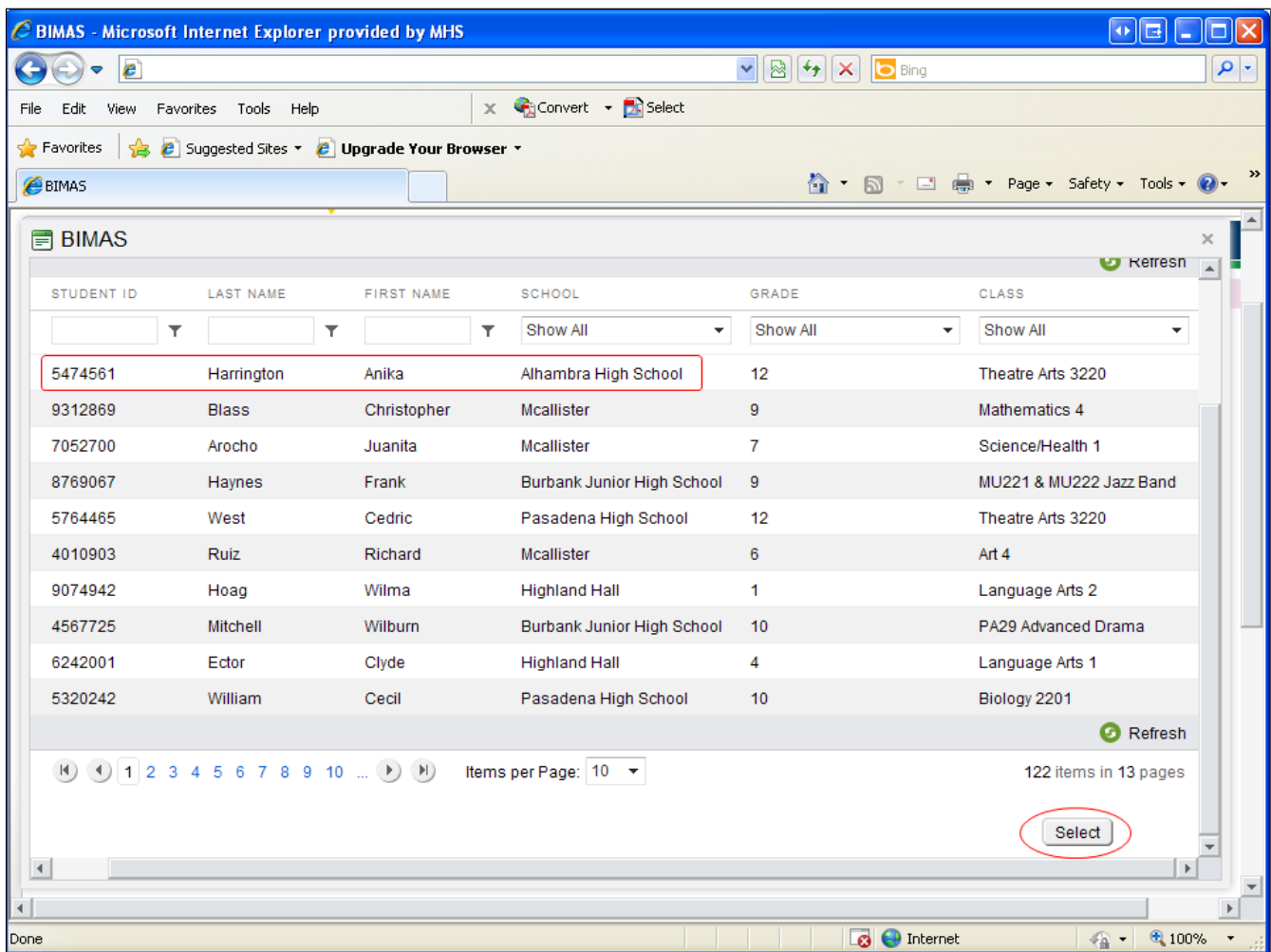
- Student ID,
- Last Name, or
- First Name

You can also filter students by school, grade, or class.



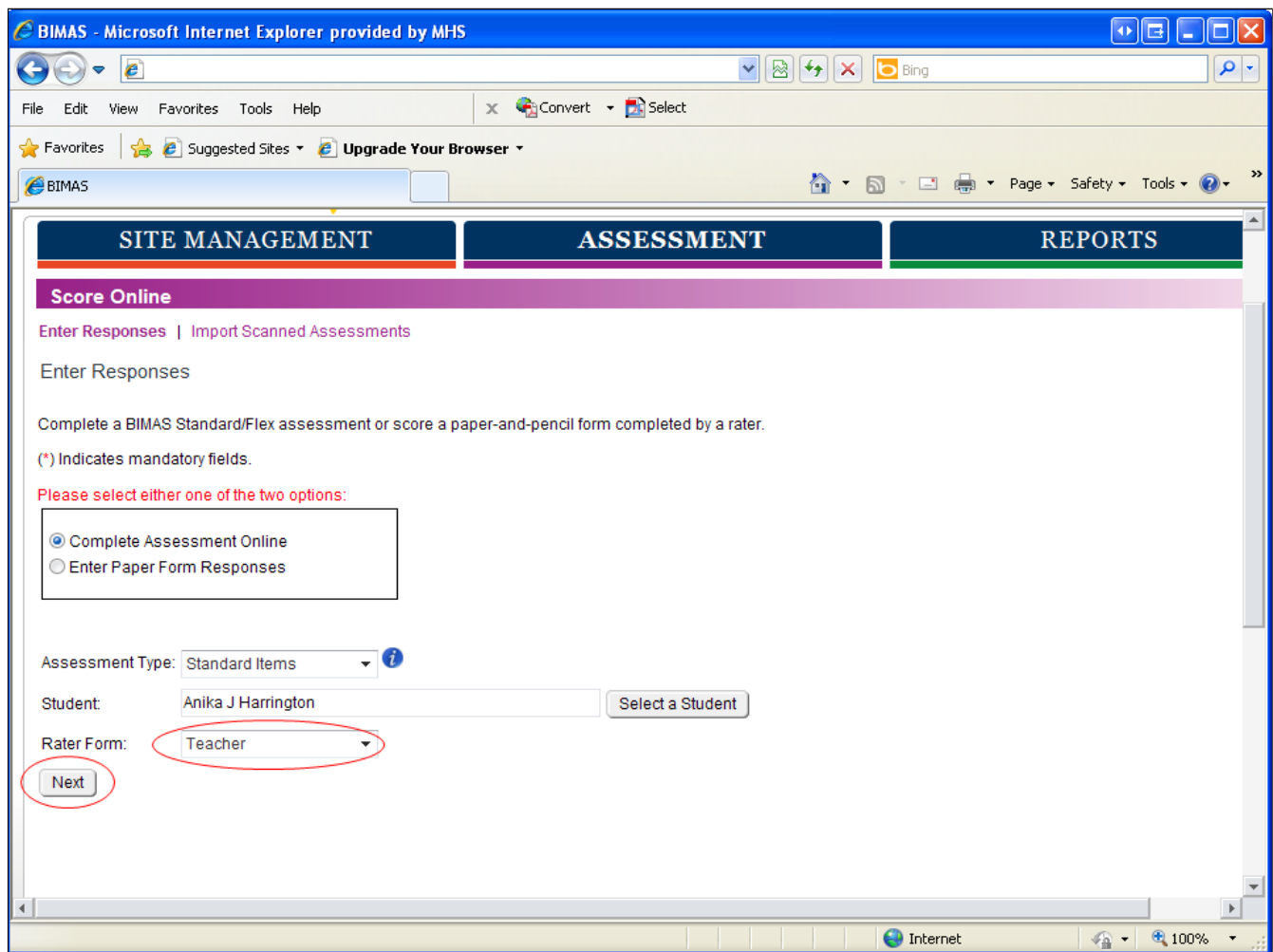
When the Student is found:

1. Select the student by clicking the check-box.
2. Click **Select**.



On the Enter Responses page:

1. Click the **Rater Form** drop-down menu and select YOUR appropriate Rater Form.
2. Click **Next**.



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**SITE MANAGEMENT** **ASSESSMENT** **REPORTS**

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[Enter Responses](#) | [Import Scanned Assessments](#)

Enter Responses

Complete a BIMAS Standard/Flex assessment or score a paper-and-pencil form completed by a rater.

(\*) Indicates mandatory fields.

Please select either one of the two options:

Complete Assessment Online  
 Enter Paper Form Responses

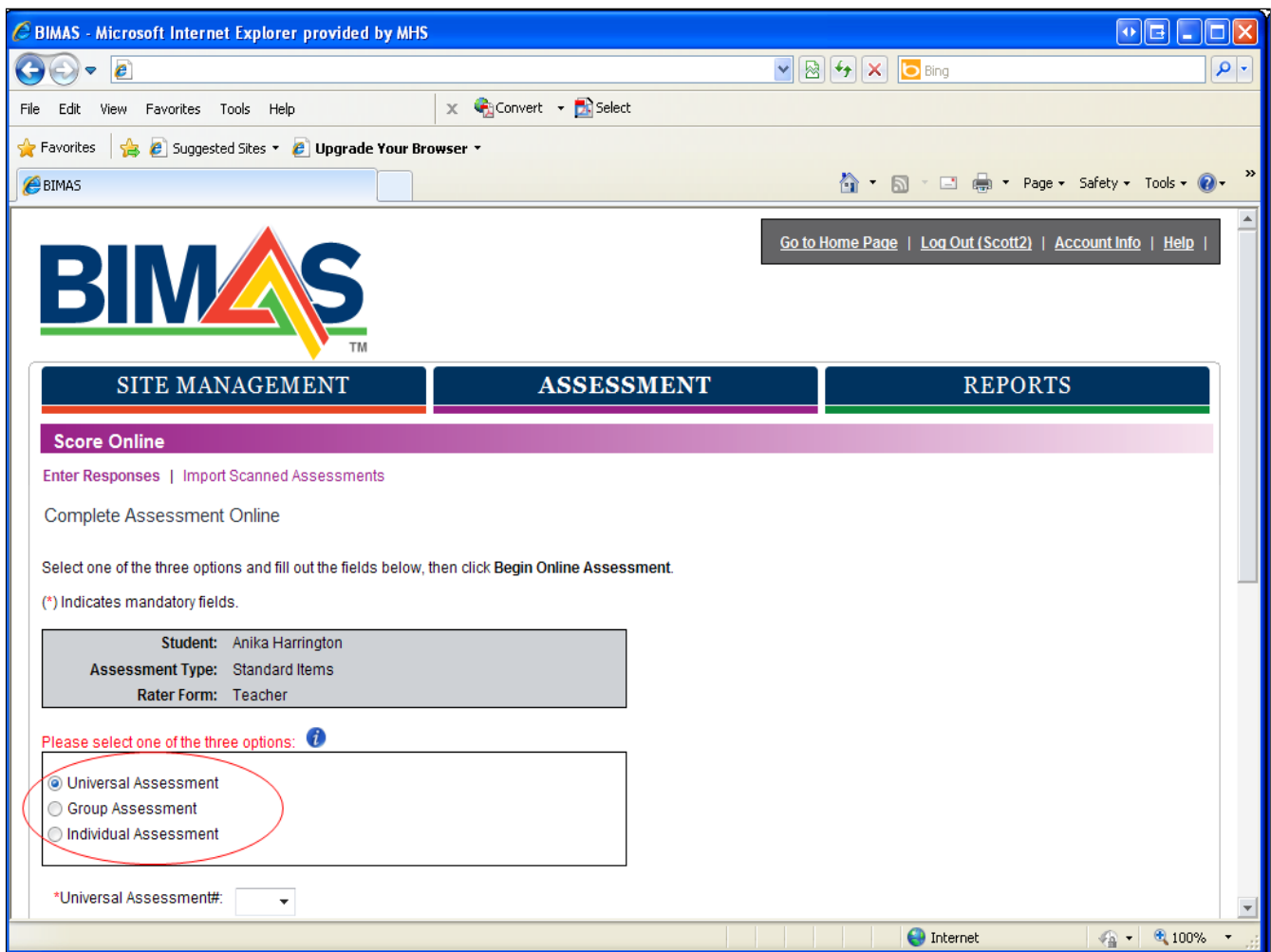
Assessment Type: Standard Items ⓘ

Student: Anika J Harrington

Rater Form: Teacher

Under **Complete Assessment Online**, select one of the three options:

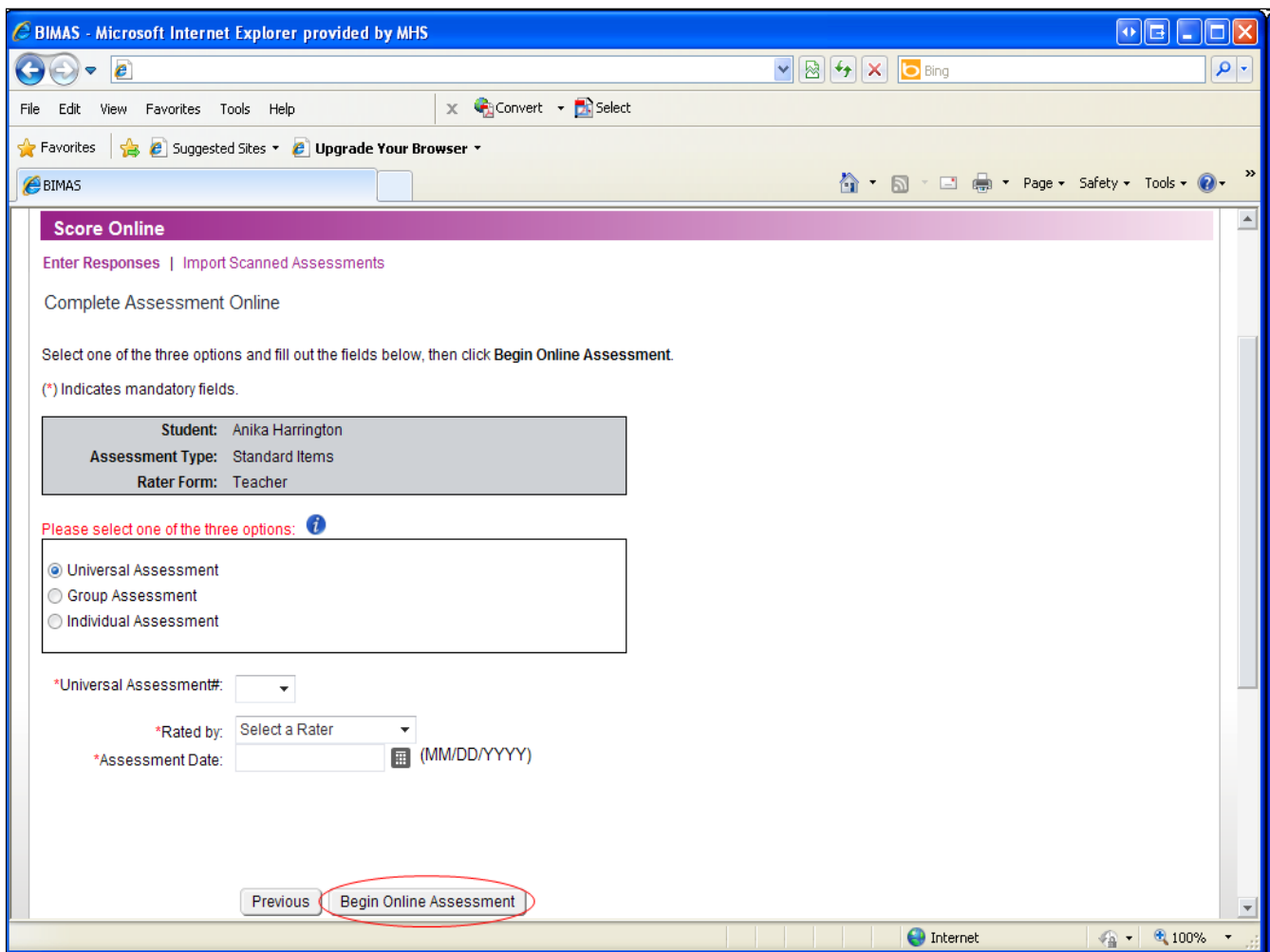
- Universal Assessment
- Group Assessment
- Individual Assessment





For a Universal Assessment,

1. Select a **Universal Assessment #** from the drop-down menu.
2. Select a rater name from the **Rated by** drop-down menu.
3. Select an **Assessment Date** using the calendar popup.
4. When all the information is entered, click **Begin Online Assessment**.



**Score Online**


[Enter Responses](#) | [Import Scanned Assessments](#)

Complete Assessment Online

Select one of the three options and fill out the fields below, then click **Begin Online Assessment**.

(\*) Indicates mandatory fields.


<b>Student:</b> Anika Harrington
<b>Assessment Type:</b> Standard Items
<b>Rater Form:</b> Teacher

Please select one of the three options: 

Universal Assessment  
 Group Assessment  
 Individual Assessment

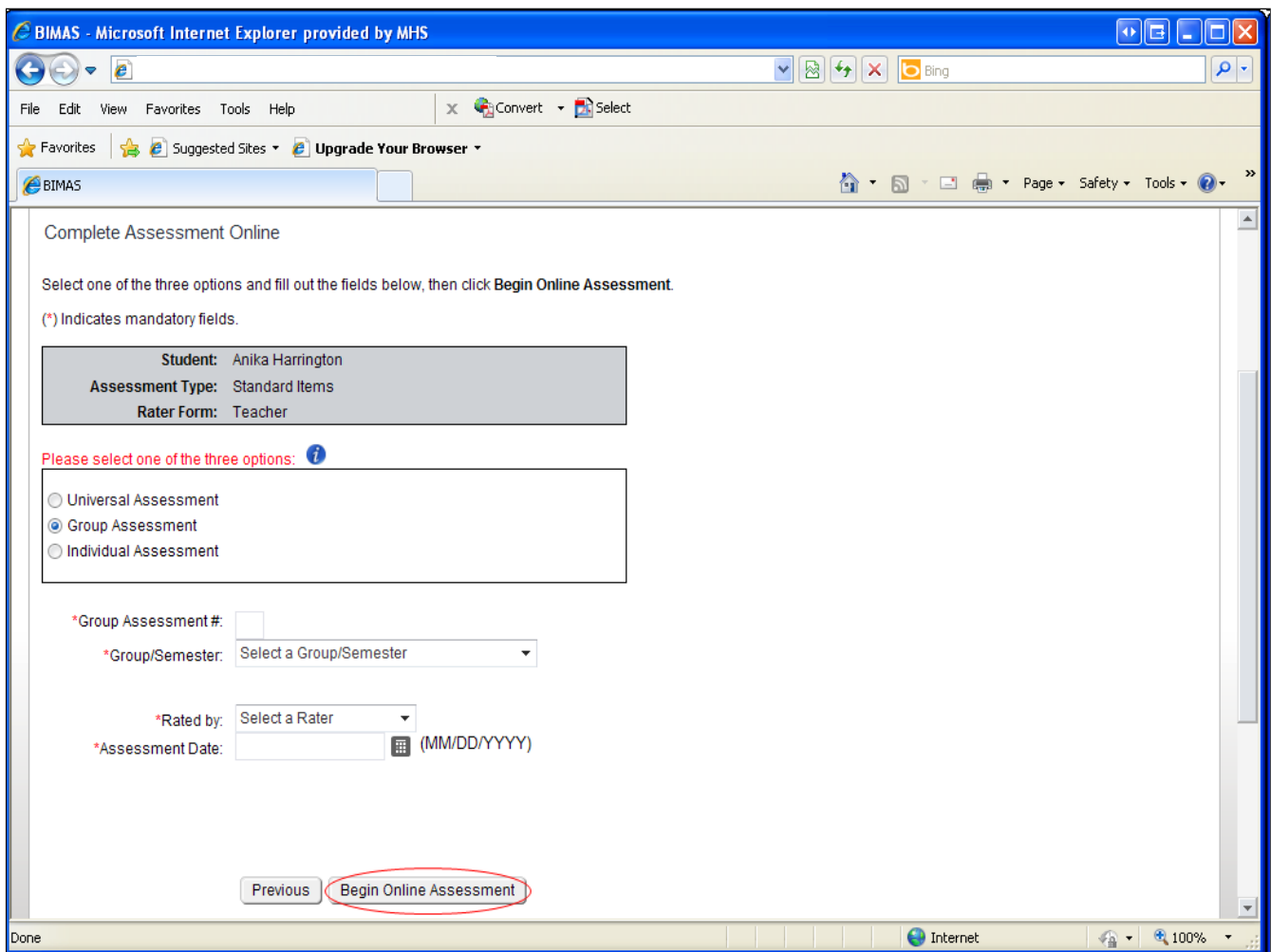
\*Universal Assessment#:

\*Rated by:

\*Assessment Date:   (MM/DD/YYYY)

For a Group Assessment,

1. Enter a **Group Assessment #**.
2. Select a **Group/Semester** from the drop-down menu.
3. Select a rater name from the **Rated by** drop-down menu.
4. Select an **Assessment Date** using the calendar popup.
5. When all the information is entered, click **Begin Online Assessment**.



Complete Assessment Online

Select one of the three options and fill out the fields below, then click **Begin Online Assessment**.

(\*) Indicates mandatory fields.

Student: Anika Harrington  
Assessment Type: Standard Items  
Rater Form: Teacher

Please select one of the three options: ?

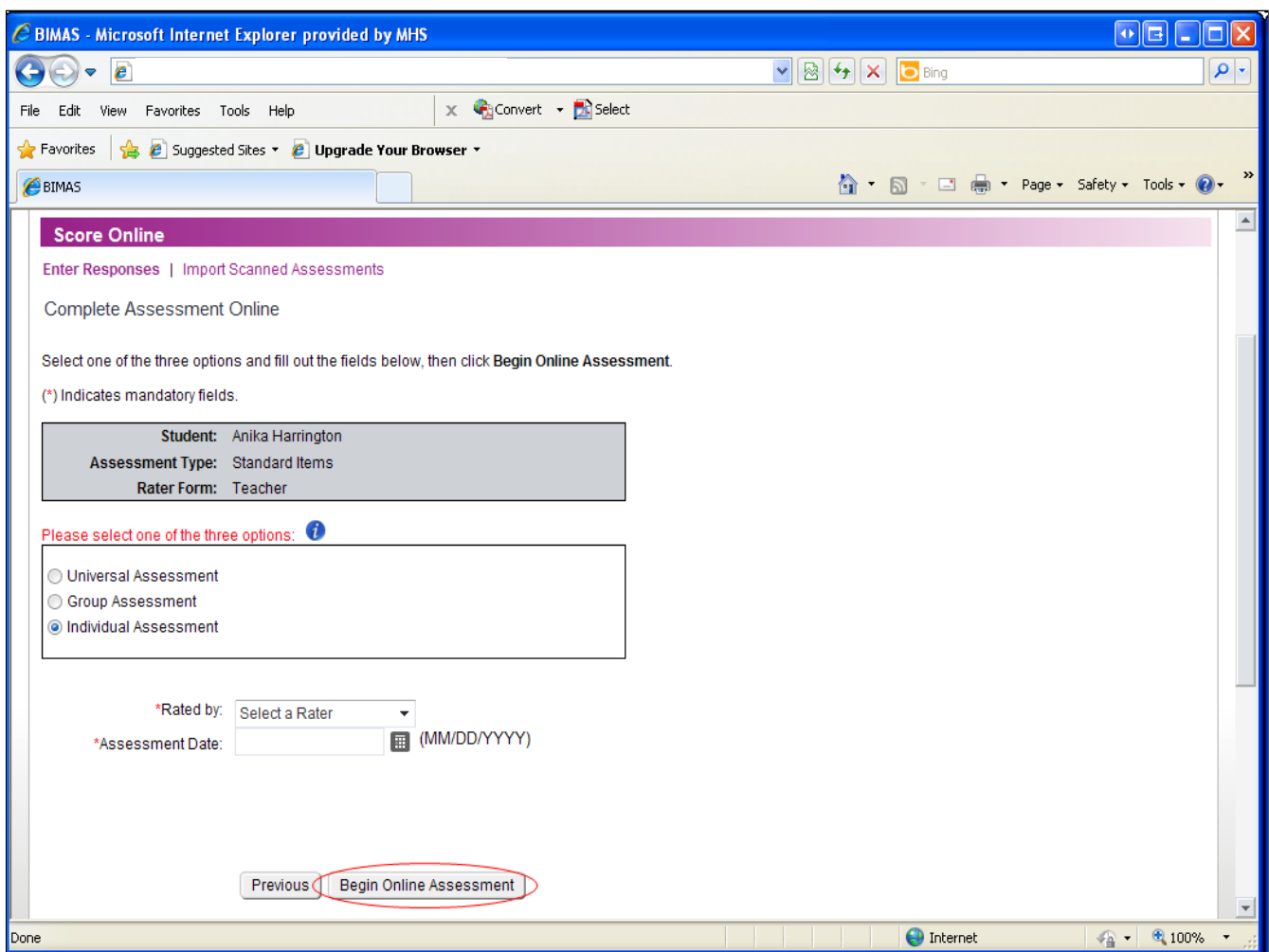
Universal Assessment  
 Group Assessment  
 Individual Assessment

\*Group Assessment #:   
\*Group/Semester: Select a Group/Semester  
\*Rated by: Select a Rater  
\*Assessment Date:  (MM/DD/YYYY)

Previous **Begin Online Assessment**

For an Individual Assessment,

1. Select a rater name from the **Rated by** drop-down menu.
2. Select an **Assessment Date** using the calendar popup.
3. When all the information is entered, click **Begin Online Assessment**.



**Score Online**

[Enter Responses](#) | [Import Scanned Assessments](#)

Complete Assessment Online

Select one of the three options and fill out the fields below, then click **Begin Online Assessment**.

(\*) Indicates mandatory fields.

**Student:** Anika Harrington  
**Assessment Type:** Standard Items  
**Rater Form:** Teacher

Please select one of the three options: ?

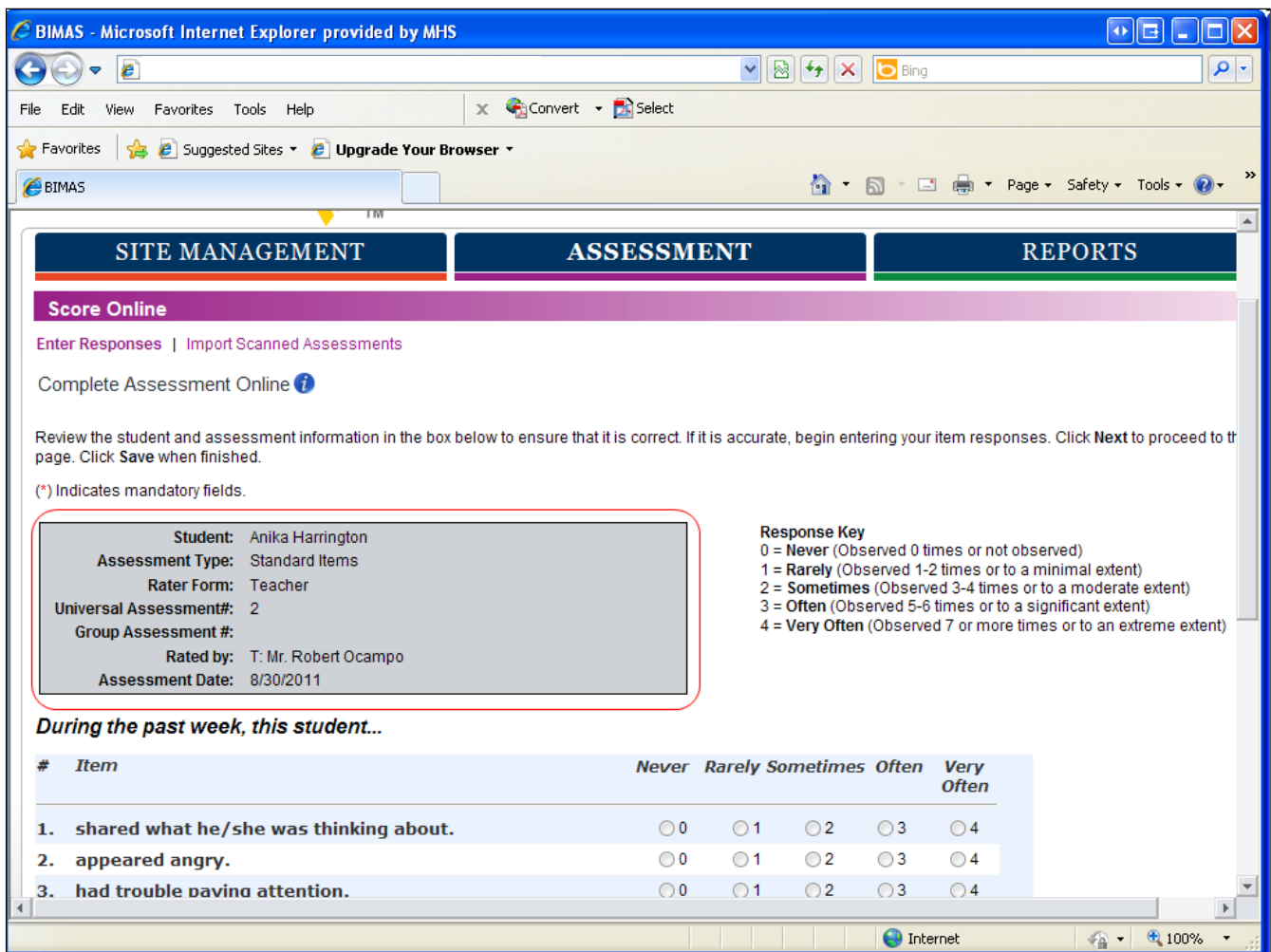
Universal Assessment  
 Group Assessment  
 Individual Assessment

\*Rated by: Select a Rater  
\*Assessment Date: (MM/DD/YYYY)

Previous **Begin Online Assessment**

Review all the information displayed at the top of the page to ensure that it is correct.

If it is accurate, begin entering your Standard Item responses.



**Score Online**

[Enter Responses](#) | [Import Scanned Assessments](#)

Complete Assessment Online [?](#)

Review the student and assessment information in the box below to ensure that it is correct. If it is accurate, begin entering your item responses. Click **Next** to proceed to the page. Click **Save** when finished.

(\*) Indicates mandatory fields.

<b>Student:</b>	Anika Harrington
<b>Assessment Type:</b>	Standard Items
<b>Rater Form:</b>	Teacher
<b>Universal Assessment#:</b>	2
<b>Group Assessment #:</b>	
<b>Rated by:</b>	T. Mr. Robert Ocampo
<b>Assessment Date:</b>	8/30/2011

**Response Key**

0 = **Never** (Observed 0 times or not observed)  
 1 = **Rarely** (Observed 1-2 times or to a minimal extent)  
 2 = **Sometimes** (Observed 3-4 times or to a moderate extent)  
 3 = **Often** (Observed 5-6 times or to a significant extent)  
 4 = **Very Often** (Observed 7 or more times or to an extreme extent)

**During the past week, this student...**

#	Item	Never	Rarely	Sometimes	Often	Very Often
1.	shared what he/she was thinking about.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
2.	appeared angry.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
3.	had trouble paying attention.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4

Complete all items on the page by clicking the appropriate circle on the five-point scale.

Click **Next** to proceed to the next page of items.

If you need to change or review previous information, click **Previous**.

**Student:** Anika Harrington  
**Assessment Type:** Standard Items  
**Rater Form:** Teacher  
**Universal Assessment#:** 2  
**Group Assessment #:**  
**Rated by:** T. Mr. Robert Ocampo  
**Assessment Date:** 8/30/2011

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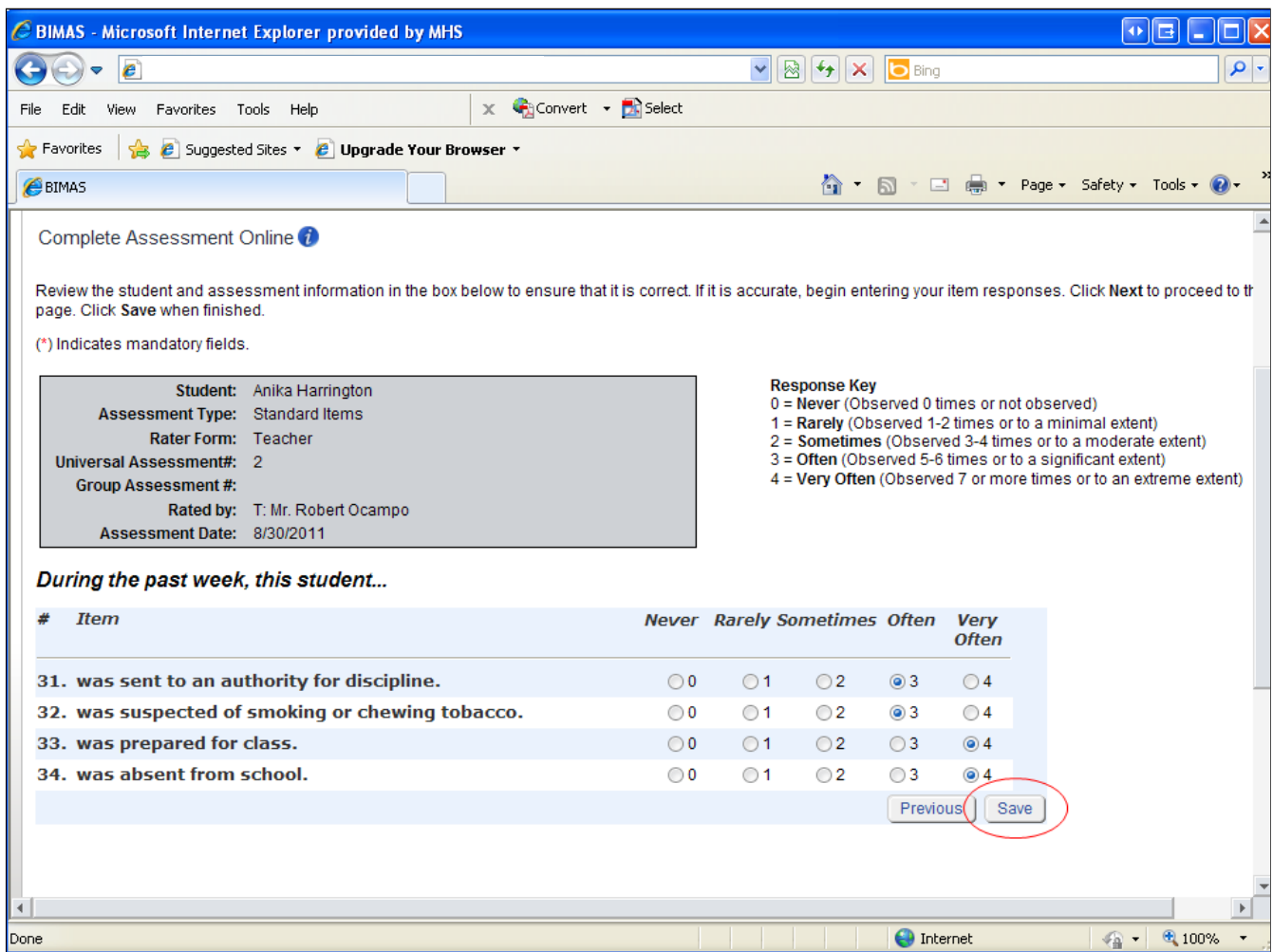
*During the past week, this student...*

#	Item	Never	Rarely	Sometimes	Often	Very Often
1.	shared what he/she was thinking about.	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
2.	appeared angry.	<input type="radio"/> 0	<input type="radio"/> 1	<input checked="" type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
3.	had trouble paying attention.	<input type="radio"/> 0	<input type="radio"/> 1	<input checked="" type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
4.	followed directions.	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
5.	appeared sleepy or tired.	<input type="radio"/> 0	<input type="radio"/> 1	<input checked="" type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
6.	was impulsive.	<input type="radio"/> 0	<input type="radio"/> 1	<input checked="" type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
7.	spoke clearly with others.	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
8.	appeared depressed.	<input checked="" type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
9.	engaged in risk-taking behavior.	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4
10.	had problems staying on task.	<input type="radio"/> 0	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4

Previous Next

Once you have entered all your responses for the Standard items, click **Save**.

Responses entered using this method are automatically captured in BIMAS Online.



**Complete Assessment Online**

Review the student and assessment information in the box below to ensure that it is correct. If it is accurate, begin entering your item responses. Click **Next** to proceed to the next page. Click **Save** when finished.

(\*) Indicates mandatory fields.

<b>Student:</b>	Anika Harrington
<b>Assessment Type:</b>	Standard Items
<b>Rater Form:</b>	Teacher
<b>Universal Assessment#:</b>	2
<b>Group Assessment #:</b>	
<b>Rated by:</b>	T. Mr. Robert Ocampo
<b>Assessment Date:</b>	8/30/2011

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**During the past week, this student...**

#	Item	Never	Rarely	Sometimes	Often	Very Often
31.	was sent to an authority for discipline.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input checked="" type="radio"/> 3	<input type="radio"/> 4
32.	was suspected of smoking or chewing tobacco.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input checked="" type="radio"/> 3	<input type="radio"/> 4
33.	was prepared for class.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input checked="" type="radio"/> 4
34.	was absent from school.	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input checked="" type="radio"/> 4

Previous Save